Update Details of Buyers Credit User Guide Oracle Banking Trade Finance Process Management Release 14.7.4.0.0

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Oracle Banking Trade Finance Process Management - Update Details of Buyers Credit User Guide Oracle Financial Services Software Limited

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# 1. Preface

## 1.1 Introduction

This user manual is designed to help you quickly get acquainted with Update Details of Buyers Credit process in Oracle Banking Trade Finance Process Management.

## 1.2 <u>Audience</u>

This manual is intended for the following User/User Roles:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

## 1.3 **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <a href="http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc">http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc</a>.

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## 1.4 Organization

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

## 1.5 <u>Related Documents</u>

- Settlements User Manual
- Core Services User Manual
- Procedures User Manual
- Common Core Automated End of Day User Manual

## 1.6 **Diversity and Inclusion**

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are



also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## 1.7 <u>Conventions</u>

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements asso- ciated with an action, or terms defined in text.
italic	Italic type indicates book titles, emphasis, or placeholder varia- bles for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

The following text conventions are used in this document:

## 1.8 <u>Screenshot Disclaimer</u>

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## 1.9 Glossary of Icons

This User Manual may refer to all or some of the following icons.

lcons	Function
×	Exit
+	Add row
	Delete row
Q	Option List



# 2. Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

### 2.1 <u>Overview</u>

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## 2.2 Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## 2.3 Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.



# 3. Update Details of Buyers Credit

Bank can arrange for a credit (Buyers Credit) for an Import Bill liquidation, based on the request from the customer through other Lending Banks.

In such cases, system should allow the bank user to liquidate the Import Bill using the Buyers Credit and to settle the Buyers Credit later on debiting the customer account.

This section contains the following topics:

1.1 Common Initiation Stage	1.2 Registration
1.3 Data Enrichment	1.4 Exceptions
1.5 Multi Level Approval	1.6 Handoff

### 3.1 <u>Common Initiation Stage</u>

The user can initiate the new Update Details of Buyers Credit request from the common Initiate Task screen.

- 1. Using the entitled login credentials, login to the OBTFPM application.
- 2. Click Trade Finance > Initiate Task.

ORACLE	Initiate Task		( DE	EFAULTENTITY)	Oracle Banking Trade Finan 🌲	ZART/ subham@gma
ks ▶						
de Finance 🔹	Registration					
Administration	Process Name	Branch *				
3ank Guarantee Advise 🕨	Update Details of Buyers Credit	PK2-Oracle Banking Trade Finan 🔻				
Bank Guarantee ssuance						
Buyers Credit 🛛 🔻						Proceed Clear
Issuance of Letter of Undertaking for Buyers Credit						
Repayment of Buyers Credit						
Update Details of Buyers Credit						
Common Group Message						
Enquiry						
Export - Documentary Collection						
Export - Documentary						
mport - Documentary Collection						
mport - Documentary						
nitiate Task						
Maintenance 🕨 🕨						

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Branch	Select the branch.

### 3.1.0.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## 3.2 <u>Registration</u>

The process starts from Registration stage, during Registration stage, user can capture the basic details of the transaction and upload the related documents. On submit of the request, the customer will be notified with an acknowledgment and the request will be available for an expert to handle the request in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

ᅎ FuTura Bank								
Sign In								
User Name *								
SRIDHAR								
Password *								
Sign In								
Cancel								



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

Core Maintenance	*	Draft Confirmation P	ending	o x	Hand-off Failure		o x	Priority Details		φ×
Dashboard										
Maintenance		Customer Name	Application Date	°	Branch	Process Name	Stage Name	Branch	Process Name	Stage Name
Tasks		EMR & CO	25-06-2018	G	Bank Futura	NA	Retry HandOf	Bank Futura	NA	Amount Blo
Irade Finance		NA	25-06-2018	G				Bank Futura	NA	Amount Blo
		NA	21-06-2018	G						
								004	NA	Loan Applic
			-			-			-	
		High Value Transaction	ons	o ×	SLA Breach Deta	ills	© ×	Priority Summa	iry Cucumber Te	* Ø ×
		140K			Customer Name	SLA Breaches	t(mins) Prior	Branch F	Process Name	Stage Name
	100K	100К			NA	23474 H	KEERTIV01	branch r	Todess Name	stage reame
		60K		• GBP	HSBC BANK	26667 M	SHUBHAM	203 0	Cucumber Testing	test descrip
		20К	CCCCO.		WALL MART	23495	SHUBHAM			
		-20K	6 8 10 12		EMR & CO		GOPINATH01			
			_			_	Government		_	
		Hold Transactions		o x	SLA Status		×, ©	Tasks Detailed		. o x

3. Click Trade Finance> Buyers Credit> Update Details of Buyers Credit.

ORACLE	Dashboard	1 (DEFA	ULTENTITY	<sup>0</sup> 🏛	Oracle Banking May 5, 2021	Trade Finan		ZART subham@gma
ı Item Search 🤍	SLA Status Summary			Ψ×	% Oversight	Corrections	Τ	×
e Maintenance 🔹 🕨						Data Filtered on " <b>All re</b>	cords "	
hine Learning	9					No data to display		
Management ►						ference Time Data Filtered on " <b>All re</b>	T cords "	
e Finance 🔻 🔻						Data Hitered on Airre	.0103	
dministration 🕨 🕨	Within SLA Rearing SLA SLA breached							
ank Guarantee Advise 🕨						No data to display		
ank Guarantee 🛛 🕨								
uyers Credit 🛛 🔻	Priority Summary Please select pro 🔻 🛛	High Priority Tasks			$\underline{\mathbf{x}} \times$	Transaction Bucket S	ze	
Issuance of Letter of Undertaking for Buyers Credit	Branch Process Name Stage Name No of High Priority I	Process Reference Number	Branch	Process Na				
Repayment of Buyers Credit	No data to display.		PK2	Guarantee S				
Update Details of Buyers Credit ommon Group Message	Page 1 (0 of 0 items) K < 1 > X	PK2GADC000012077           Page         1         of 7         (1-2 of 13 iter	PK2 ms) K	Guarantee S				

The Registration stage has two sections Application Details and Buyers Credit Bill Details. Let's look at the details of Registration screens below:



#### 3.2.1 Application Details

date Details of Buyers Credit			Documents Rema	rks Customer Instruction	Common Group Messages
pplication Details					
rs Credit Reference Number *	Applicant *	Branch		Priority	
1BYC211253501 Q	001044 GOODCARE PLC	PK2-Oracle Banking Trade Finan		Medium	<b>*</b>
rs Credit Amount *	Submission Mode	Update Date *		Process Reference Num	per
✓ £1,000.00	Desk 🔻	May 5, 2021	ini	PK2BYCR000013733	
on Number					
					View Undertaking Ever
uyers Credit Details					
uct Code	Product Description	Contract Reference Number		Amount In Local Current	EV
c <b>Q</b>	Buyers Credit	PK21BYC211253501		GBP 🔻 £1,000.00	
ing Bank	Limit verification required	Quote Reference Number		Quote Date	
041 WELLS FARGO L		11		May 5, 2021	
Date for Disbursal	Buyers Credit Tenor	Buyers Credit Due Date		Intrest Code	
5, 2021	Days 🔻 22	May 5, 2021		STANDARD	Q
est Spread	Interest Rate	Interest Amount		Import Bill Reference Nu	imber
				PK2ICUD211250502	Q
rter Details	Goods Description				
043	goods			_	
				Hold	Cancel Save & Close Sub

Provide the Application Details based on the description in the following table.

Field	Description	Sample Values
Buyers Credit Reference Number	Specify the borrower of the buyers credit refer- ence number. Alternatively click 'Search' to search and select the active Bill under Letter of Undertaking Reference Number.	
Applicant	Read only field.	Toggle off
	Applicant details will be auto-populated based on the selected Bill under Letter of Undertaking Ref- erence Number.	
Branch	Read only field.	203-Bank
	Branch details will be auto-populated.	Futura -Branch FZ1
Priority	Priority is defaulted from the application.	High
	The user can modify the priority if required.	
Buyers Credit Amount	Buyers Credit Currency and amount is auto-pop- ulated.	
Submission Mode	Select the submission mode of Import LC Issu- ance request. By default the submission mode will have the value as 'Desk'.	Desk
	Desk- Request received through Desk	
	Fax- Request received through Fax	
	Email- Request received through Email	
	Courier- Request received through Courier	
Update Date	Read only field.	04/13/2018
	By default, the application will display branch's current date.	



Field	Description	Sample Values
Process Reference Num- ber	Unique sequence number for the transaction. Process Reference Number is auto generated by the system based on process name and branch code.	203IL- CISS00000050 0
Version Number	Read only field. Version number is auto-populated.	

#### Buyers Credit Bill Details 3.2.2

Registration user can provide Buyers credit bill details in this section.

Jyers Credit Details			
ict Code	Product Description	Contract Reference Number	Amount In Local Currency
Q,	Buyers Credit	PK21BYC211253501	GBP * £1,000.00
ng Bank	Limit verification required	Quote Reference Number	Quote Date
141 WELLS FARGO L 🚺		11	May 5, 2021
Date for Disbursal	Buyers Credit Tenor	Buyers Credit Due Date	Intrest Code
5, 2021	Days 🔻 22	May 5, 2021	STANDARD Q
est Spread	Interest Rate	Interest Amount	Import Bill Reference Number
			PK2ICUD211250502 Q
ter Details	Goods Description		
43	goods		
			Hold Cancel Save & O

Field	Description	Sample Values	
Product Code	Read only field.	ILUN	
	Product code is auto-populated.		
Product Description	Read only field.	Import LC	
	Product description will be auto populated by the application.	Usance Non Revolving	
Contract Reference Num-	Read only field.		
ber	Contract Reference Number will be auto popu- lated by the system.		
Amount In Local Currency	Read only field.		
	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).		
Lending Bank	Read only field.	001342 -HSBC	
	System populates the value from the contract.	Bank	
Limit verification required	Enable this option for limit check during the pro- cess flow of this request.		
	By default this option is enabled.		
	Disable this option if limit check is not required during the process flow.		

Provide the Buyers credit bill details based on the description in the following table:



Field	Description	Sample Values
Quote Reference Number	Read only field.	Irrevocable
	Quote Reference Number will be auto populated by the system.	
Quote Date	Read only field.	04/13/18
	Quote date will be auto populated by the system.	
Value Date for Disbursal	System defaults the value.	
	User can however modify the buyers credit dis- bursal date. The date cannot be lesser than the current branch date.	
Buyers Credit Tenor	System defaults the value.	
	User can modify the buyers credit tenor.	
	The options are:	
	• Days	
	Months	
	• Year	
	Specify the value for tenor of the bill (days, month and year) as mentioned in the Quote.	
Buyers Credit Due Date	System defaults the value.	UCP Latest
	User can modify the buyers credit due date, if required.	Version.
Interest Code	System defaults the value.	09/30/18
	User can modify the interest rate code, men- tioned in the Buyers Credit Quotation received from the Lending Bank.	
Interest Spread	System defaults the value.	London
	User can modify the interest rate spread, if required.	
Interest Rate	Specify the interest rate, mentioned in the Buyers Credit Quotation received from the Lending Bank. It should be a positive numeric value.	001343 Bank of America
Interest Amount	Specify the interest amount, mentioned in the Buyers Credit Quotation received from the Lend- ing Bank. It should be a positive numeric value.	001344 EMR & CO
Import Bill Reference	Read only field.	001346 Marks
Number	Import bill reference number will be auto popu- lated by the system.	and Spencer
Exporter Details	Read only field.	8/2
	This filed displays the exporter from the Import Bill Reference selected by the user in the Import Bill Reference Number field.	



Field	Description	Sample Values
Goods Description	Specify the details of the Goods as mentioned in the underlying Import Bill.	

#### 3.2.3 **Miscellaneous**

date Details of Buyers Credit			Documents	Remarks	Customer Instruction	Common Group Messages	1
pplication Details							
rs Credit Reference Number *	Applicant *	Branch			Priority		
1BYC211253501 Q	001044 GOODCARE PLC 🕕	PK2-Oracle Banking Trade Finan			Medium	Ŧ	
rs Credit Amount *	Submission Mode	Update Date *			Process Reference Number		
✓ £1,000.00	Desk 💌	May 5, 2021	1		PK2BYCR000013733		
on Number							
						View Undertaking	Even
uyers Credit Details							
uct Code	Product Description	Contract Reference Number			Amount In Local Currency		
Q	Buyers Credit	PK21BYC211253501			GBP * £1,000.00		
ing Bank	Limit verification required	Quote Reference Number			Quote Date		
041 WELLS FARGO L. 🕕		11			May 5, 2021	int .	
Date for Disbursal	Buyers Credit Tenor	Buyers Credit Due Date			Intrest Code		
5, 2021	Days 🔻 22	May 5, 2021			STANDARD	Q	
est Spread	Interest Rate	Interest Amount			Import Bill Reference Numb	ber	
					PK2ICUD211250502	Q	
rter Details	Goods Description						
043	goods						
					Hold	Cancel Save & Close	Subr

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents.	
	Application displays mandatory documents to be uploaded for Issuance of Letter of Undertaking for Buyers Credit. Place holders are also available to upload additional documents submitted by the applicant.	
	The following documents are to be maintained for Document Upload / Linkage,	
	<ul><li>Buyers Credit Request.</li><li>Buyers Credit Quotation.</li></ul>	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	



Field	Description	Sample Values
Customer Instructions	Click to view/ input the following	
	• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	
Action Buttons		
Submit	On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Issuance of Letter of Under- taking for Buyers Credit.	
	If mandatory fields have not been captured, sys- tem will display an error message until the man- datory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.	
Cancel	Cancels the Issuance of Letter of Undertaking for Buyers Credit Registration stage inputs.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	

Field	Description	Sample Values
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will dis- play an error on submit.	
	Following check List has to be maintained:	
	<ul> <li>Verified all the documents.</li> <li>Uploaded all the documents.</li> <li>Verified signature of the Applicant.</li> </ul>	
	Checklist ×	
	Uploaded all the Documents Received	
	Verified the Documents	
	Submit Close	

## 3.3 Data Enrichment

As part of Data Enrichment, user can enter/update basic details of the incoming request. The user can also enter additional details, if any in the Data Enrichment stage.

Under Data Enrichment stage, user can capture details that are not captured as part of the Registration stage or can modify the details if any captured as part of the Registration stage.

Do the following steps to acquire a task at Data Enrichment stage:

1. Using the entitled login credentials for Scrutiny stage, login to the OBTFPM application.

F FuTura Bank	
Sign In	
User Name *	
SRIDHAR	
Password *	



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

	Draft Confirmation	Pending	Ø X	Hand-off Failure		Ø ×	Priority Details		Ø X
Dashboard							12.00		
Maintenance	Customer Name	Application Date	9	Branch	Process Name	Stage Name	Branch	Process Name	Stage Nam
lasks >	EMR & CO	25-06-2018	G	Bank Futura	NA	Retry HandOf	Bank Futura	NA	Amount 8
trade Finance 🕨 🕨	NA	25-06-2018	G				Bank Futura	NA	Amount Bi
	NA	21-06-2018	G						Amount bi
							004	NA	Loan Appli
		-			-			-	
	High Value Transact	ions	¢ ×	SLA Breach Deta	ils	o ×	Priority Summa	ry Cucumber Te	. © ×
	140K			Customer Name	SLA Breached	(mins) Prior	Branch P	rocess Name	Stage Nam
	100К			NA	23474 H	KEERTIV01			
	60K		<ul> <li>G8P</li> </ul>	HSBC BANK	26667 M	SHUBHAM	203 C	lucumber Testing	test descrip
		CCCCO.		WALL MART	23495	SHUBHAM			
	-20K	6 8 10 12		EMR & CO	26780 M	GOPINATH01			
		_			_	GOVINGATION		_	

3. Click Tasks> Free Tasks.

Search	0	0	Refresh -		Flow Diagram						
enance	× .		Kerresn	> Acquire	Flow Diagram						
		Acti	on	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
arning		Acq	uire & E	Medium	Buyers Credit Update	PK2BYCR000013734	PK2BYCR000013734	DataEnrichment	21-05-05	PK2	001041
ming	<u> </u>	Acq	uire & E	Medium	Buyers Credit Update	PK2BYCR000013733	PK2BYCR000013733	DataEnrichment	21-05-05	PK2	001041
	•	Acq	uire & E	Medium	Buyers Credit Update	PK2BYCR000013703	PK2BYCR000013703	Handoff RetryTask	21-05-05	PK2	
anagement	•	Acq	uire & E	Medium	Import LC Amendment	PK2ILCA000013725	PK2ILCA000013725	Scrutiny	21-05-05	PK2	001044
		Acq	uire & E	Medium	Import LC Drawing Upd	PK2ILCU000013717	PK2ILCU000013717	DataEnrichment	21-05-05	PK2	001044
ement	•	Acq	uire & E	Medium	Guarantee Advise Inter	PK2GTAI000013602	PK2GTAI000013602	DataEnrichment	21-05-05	PK2	001044
	-	Acq	uire & E	Medium	ImportDocumentaryColl	PK2IDCU000013688	PK2IDCU000013688	Handoff RetryTask	21-05-05	PK2	001044
Customer		Acq	uire & E	Medium	Import LC Issuance	PK2ILCI000013683	PK2ILCI000013683	Scrutiny	21-05-05	PK2	001044
ion		Acq	uire & E	Medium	ImportDocumentaryColl	PK2IDCU000013681	PK2IDCU000013681	Handoff RetryTask	21-05-05	PK2	001044
Process ance		Acq	uire & E	Medium	Import Documentary C	PK2IDCB000013664	PK2IDCB000013664	Handoff RetryTask	21-05-05	PK2	001044
			uire & E	Medium	Import LC Amendment	PK2ILCA000013650	PK2ILCA000013650	DataEnrichment	21-05-05	PK2	001044
ed Tasks		Acq	uire & E	Medium	Import LC Internal Ame	PK2ILCI000013656	PK2ILCI000013656	Release LimitEarmark Appro	21-05-05	PK2	001041
		Acq	uire & E	Medium	Repayment of Buyers Cr	PK2BYCR000013654	PK2BYCR000013654	Liquidation	21-05-05	PK2	001041
		· .		Modilum						B110	

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

ORACL		Fiee	Tasks					ш	• • • • • • • • • • • • • • • • • • •	Banking Trade Finan	subhami
tem Search	Q •		C Refresh	↔ Acquire	Flow Diagram						
bard		=	Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
			Acquire & E	Medium	Buyers Credit Update	PK2BYCR000013734	PK2BYCR000013734	DataEnrichment	21-05-05	PK2	001041
Learning			Acquire & E	Medium	Buyers Credit Update	PK2BYCR000013733	PK2BYCR000013733	DataEnrichment	21-05-05	PK2	001041
		0	Acquire & E	Medium	Buyers Credit Update	PK2BYCR000013703	PK2BYCR000013703	Handoff RetryTask	21-05-05	PK2	
Management		0	Acquire & E	Medium	Import LC Amendment	PK2ILCA000013725	PK2ILCA000013725	Scrutiny	21-05-05	PK2	001044
munugement		0	Acquire & E	Medium	Import LC Drawing Upd	PK2ILCU000013717	PK2ILCU000013717	DataEnrichment	21-05-05	PK2	001044
nagement			Acquire & E	Medium	Guarantee Advise Inter	PK2GTAI000013602	PK2GTAI000013602	DataEnrichment	21-05-05	PK2	001044
			Acquire & E	Medium	ImportDocumentaryColl	PK2IDCU000013688	PK2IDCU000013688	Handoff RetryTask	21-05-05	PK2	001044
na Customer		0	Acquire & E	Medium	Import LC Issuance	PK2ILCI000013683	PK2ILCI000013683	Scrutiny	21-05-05	PK2	001044
cation		0	Acquire & E	Medium	ImportDocumentaryColl	PK2IDCU000013681	PK2IDCU000013681	Handoff RetryTask	21-05-05	PK2	001044
ss Process			Acquire & E	Medium	Import Documentary C	PK2IDCB000013664	PK2IDCB000013664	Handoff RetryTask	21-05-05	PK2	001044
enance			Acquire & E	Medium	Import LC Amendment	PK2ILCA000013650	PK2ILCA000013650	DataEnrichment	21-05-05	PK2	001044
leted Tasks		0	Acquire & E	Medium	Import LC Internal Ame	PK2ILCI000013656	PK2ILCI000013656	Release LimitEarmark Appro	21-05-05	PK2	001041
asks		0	Acquire & E	Medium	Repayment of Buyers Cr	PK2BYCR000013654	PK2BYCR000013654	Liquidation	21-05-05	PK2	001041
asks				Martism	a			A		8112	
asks						_					
ks		Pag	e 1 of 44	6 (1-20 o	f912 items ) K <	1 2 3 4 5 46	K <				

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

tem Search	Q		C Refresh	↔ Acquire	Flow Diagram						
laintenance			Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
bard											
e Learning			Acquire & E.	. Medium	Buyers Credit Update	PK2BYCR000013734	PK2BYCR000013734	DataEnrichment	21-05-05	PK2	001041
			Acquire & E	Medium	Buyers Credit Update	PK2BYCR000013733	PK2BYCR000013733	DataEnrichment	21-05-05	PK2	001041
		0	Acquire & E	Medium	Buyers Credit Update	PK2BYCR000013703	PK2BYCR000013703	Handoff RetryTask	21-05-05	PK2	
Management			Acquire & E	Medium	Import LC Amendment	PK2ILCA000013725	PK2ILCA000013725	Scrutiny	21-05-05	PK2	001044
			Acquire & E	Medium	Import LC Drawing Upd	PK2ILCU000013717	PK2ILCU000013717	DataEnrichment	21-05-05	PK2	001044
nagement		0	Acquire & E	Medium	Guarantee Advise Inter	PK2GTAI000013602	PK2GTAI000013602	DataEnrichment	21-05-05	PK2	001044
			Acquire & E	Medium	ImportDocumentaryColl	PK2IDCU000013688	PK2IDCU000013688	Handoff RetryTask	21-05-05	PK2	001044
ing Customer			Acquire & E	Medium	Import LC Issuance	PK2ILCI000013683	PK2ILCI000013683	Scrutiny	21-05-05	PK2	001044
ication		0	Acquire & E	Medium	ImportDocumentaryColl	PK2IDCU000013681	PK2IDCU000013681	Handoff RetryTask	21-05-05	PK2	001044
ess Process tenance		0	Acquire & E	Medium	Import Documentary C	PK2IDCB000013664	PK2IDCB000013664	Handoff RetryTask	21-05-05	PK2	001044
		0	Acquire & E	Medium	Import LC Amendment	PK2ILCA000013650	PK2ILCA000013650	DataEnrichment	21-05-05	PK2	001044
pleted Tasks		0	Acquire & E	Medium	Import LC Internal Ame	PK2ILCI000013656	PK2ILCI000013656	Release LimitEarmark Appro	21-05-05	PK2	001041
Tasks		0	Acquire & E	Medium	Repayment of Buyers Cr	PK2BYCR000013654	PK2BYCR000013654	Liquidation	21-05-05	PK2	001041
		-		Martinez		BUIDEL OB 0000000000		a		01/0	0000004

The Data Enrichment stage has six sections as follows:

- Main Details
- Other Details

•

- Advices
- Additional Details
- Settlement Details
- Updated Details
- Summary

Let's look at the details for Data Enrichment stage.

### 3.3.0.1 <u>Audit</u>

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

k Audit Trail De	Audit Trail Details								
plication No.		Branch Code	Initiated Date	Initiated By					
(2BYCR000013005		PK2	5/5/2021	ZARTAB02					
cess Name	f Undertaking for Bi								
.No 🔺	Stage Name	Pickup Time	Completed Time	Completed By	Outcome				
	Registration	Sat, 23 Apr 2022 02:47:28 GMT	Sat, 23 Apr 2022 08:53:31 GMT	ZARTAB02	COMPLETED				



Close

### 3.3.0.2 Common Group Message

The user can send MT799 and MT999 messages from within the task, by clicking the Common Group Messages button.

Common Group Messages

Common Group Message <sub>Customer</sub> *	001184	Q	UNICREDIT BA	0
Date	May 5, 2021			<b>*</b>
Reference Number *	1042269588928	8276		
SWIFT Message Type *	MT799			•
Transaction Reference Number *	54454			
Related Reference Number *	587879			
Narrative *	Common Grou	p Mes	ssage 1	

Save & Close Close

Field	Description	Sample Values
Customer	Click to select the customer (Bank to which the message has to be sent) from the look up.	
	Only those banks which are listed as parties in the back office for this contract should be avail- able for selection.	
	Note	
	In case the selected Bank is not RMA Compliant, the system displays error message "Selected Bank is not RMA Complaint, System will send MT999 message"	
Reference Number	Read only field.	
	This field displays the Reference Number gener- ated automatically by the system.	



Field	Description	Sample Values
SWIFT Message Type	Select the SWIFT message type from the drop- down.	
	Possible values are:	
	• MT799	
	• MT999	
	• MT499	
	Note	
	In case of non RMA bank customer, only MT999 messages should be available in drop down.	
Transaction Reference Number	Specify the transaction reference number.	
Related Reference Num- ber	Specify the related reference number.	
Narrative	Specify the Narrative for the transaction. Maxi- mum of 10,000 characters are allowed. During handoff system to split the narrative field content to a maximum 1750 character per back office 79 Narrative tag. Maximum of 5 tags will be allowed.	

### 3.3.1 <u>Main Details</u>

User can capture the buyer's credit details as mentioned in the Registrations stage. Main details section has three sub section as follows:

- Application Details
- Buyers Credit Bill Details

### 3.3.1.1 Application Details

All fields displayed under Application details section are read only except for the Priority and Customer Reference Number. Refer to 1.2.1 Application Details for more information of the fieldsRefer to 1.2.1 Application Details for more information of the fields.

	Main Details			
her Details	Application Details			
dvices	Buyers Credit Reference Number *	Applicant *	Branch	Priority
iditional Details	PK2IUBC211250003 Q	001043 MARKS AND SPI	PK2-Oracle Banking Trade Finan 👻	Medium 👻
ttlement Details	Buyers Credit Amount *	Submission Mode	Update Date *	Process Reference Number
dated Details	GBP v £100,000.00	Desk 💌	May 5, 2021	PK2BYCR000013734
immary	Version Number			
minary	1			
				View Undertaking
				View Undertaking
	Buyers Credit Details			
	Product Code	Product Description	Contract Reference Number	Amount In Local Currency
	IUBC Q	Buyers Credit	PK2IUBC211250003	GBP 👻 £100,000.00
	Lending Bank	Limit verification required	Quote Reference Number	Quote Date
	001041 WELLS FARGO L		123455	May 5, 2021
	Value Date for Disbursal	Buyers Credit Tenor	Buyers Credit Due Date	Intrest Code
	May 5, 2021	Days 🔻 22	May 5, 2021	BILLS Q
	Interest Spread	Interest Rate	Interest Amount	Import Bill Reference Number
	1.2			PK1IBLL211250001
	Exporter Details	Goods Description		
	000157	goods		

User can modify the below details as part of update booking if required,

Field	Description	Sample Values
Buyers Credit Reference Number	Specify the borrower of the buyers credit refer- ence number. Alternatively click 'Search' to search and select the active Bill under Letter of Undertaking Reference Number.	
Applicant	Read only field. Applicant details will be auto-populated based on the selected Bill under Letter of Undertaking Ref- erence Number.	Toggle off
Branch	Read only field. Branch details will be auto-populated.	203-Bank Futura -Branch FZ1
Priority	Priority is defaulted from the application. The user can modify the priority if required.	High
Buyers Credit Amount	Buyers Credit Currency and amount is auto-pop- ulated.	
Submission Mode	Select the submission mode of Import LC Issu- ance request. By default the submission mode will have the value as 'Desk'.	Desk
	Desk- Request received through Desk	
	Fax- Request received through Fax	
	Email- Request received through Email	
	Courier- Request received through Courier	



Field	Description	Sample Values
Update Date	Read only field. By default, the application will display branch's current date.	04/13/2018
Process Reference Num- ber	Unique sequence number for the transaction. Process Reference Number is auto generated by the system based on process name and branch code.	203IL- CISS00000050 0
Version Number	Read only field. Version number is auto-populated.	

### 3.3.1.2 Buyers Credit Bill Details

The fields listed under this section are same as the fields listed under the 1.2.2 Buyers Credit Bill Details section in 1.2 Registration. During Registration, if user has not captured input, then user can capture the details in this section.

Field	Description	Sample Values
Product Code	Read only field.	ILUN
	Product code is auto-populated.	
Product Description	Read only field. Product description will be auto populated by the application.	Import LC Usance Non Revolving
Contract Reference Num-	Read only field.	
ber	Contract Reference Number will be auto popu- lated by the system.	
Amount In Local Currency	Read only field. System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Lending Bank	Read only field.	001342 -HSBC
	System populates the value from the contract.	Bank
Limit verification required	Enable this option for limit check during the pro- cess flow of this request. By default this option is enabled. Disable this option if limit check is not required during the process flow.	
Quote Reference Number	Read only field.	Irrevocable
	Quote Reference Number will be auto populated by the system.	
Quote Date	Read only field.	04/13/18
	Quote date will be auto populated by the system.	

Field	Description	Sample Values
Value Date for Disbursal	System defaults the value.	
	User can however modify the buyers credit dis- bursal date. The date cannot be lesser than the current branch date.	
Buyers Credit Tenor	System defaults the value.	
	User can modify the buyers credit tenor.	
	The options are:	
	Days	
	Months	
	• Year	
	Specify the value for tenor of the bill (days, month and year) as mentioned in the Quote.	
Buyers Credit Due Date	System defaults the value.	UCP Latest
	User can modify the buyers credit due date, if required.	Version.
Interest Code	System defaults the value.	09/30/18
	User can modify the interest rate code, men- tioned in the Buyers Credit Quotation received from the Lending Bank.	
Interest Spread	System defaults the value.	London
	User can modify the interest rate spread, if required.	
Interest Rate	Specify the interest rate, mentioned in the Buyers Credit Quotation received from the Lending Bank. It should be a positive numeric value.	001343 Bank of America
Interest Amount	Specify the interest amount, mentioned in the Buyers Credit Quotation received from the Lend- ing Bank. It should be a positive numeric value.	001344 EMR & CO
Import Bill Reference	Read only field.	001346 Marks
Number	Import bill reference number will be auto popu- lated by the system.	and Spencer
Exporter Details	Read only field.	8/2
	This filed displays the exporter from the Import Bill Reference selected by the user in the Import Bill Reference Number field.	
Goods Description	Specify the details of the Goods as mentioned in the underlying Import Bill.	



### 3.3.1.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents button to View/Upload the required documents.	
	Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the applica- tion.	
Remarks	Click the Remarks button to provide any addi- tional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	

Field	Description	Sample Values
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance/Limits R5 - Others.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancel the LC Issuance Scrutiny stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be on hold. This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Reject	<ul> <li>On click of Reject, user must select a Reject Reason from a list displayed by the system.</li> <li>Reject Codes: <ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others.</li> </ul> </li> <li>Select a Reject code and give a Reject Description.</li> <li>This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.</li> </ul>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

### 3.3.2 Other Details

Other Details enables the user to capture details like Credit Value Date, Debit Value Date, Other Bank charges etc.

Main Details	Other Details							Screen
Other Details	Other Details							
Advices	Debit Value Date		Credit Value Date		Value Date			
Additional Details	May 5, 2021	±	May 5, 2021	<b></b>	May 5, 2021	<b>**</b>		
Settlement Details								
Updated Details	Other Bank Charge	ges						
Summary	Other Bank Charges-1		Other Bank Charges-2		Other Bank Charges-3		Other Bank Charge D	escription-1
			Ψ.		Ψ.			
	Other Bank Charge Descri	iption-2	Other Bank Charge Desc	ription-3				
	Other Bank Interest	:						
	✓ Other Bank Interest	:	Start Date	ŝ				
	Other Bank Interest Other Bank Interest-1		Start Date Other Bank Interest-	_	Other Bank Interes	st-3		
			Other Bank Interest-	_	Other Bank Interes	st-3		
	Other Bank Interest-1		Other Bank Interest-	2		INT3		
	Other Bank Interest-1 Component		Other Bank Interest- Component	2	Component	INT3		
	Other Bank Interest-1 Component IN Component Description		Other Bank Interest- Component	2	Component Component Description	INT3	*	

### 3.3.2.1 Other Details

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Debit Value Date	Specify the debit value date.	
Credit Value Date	Specify the credit value date.	
Value Date	Specify the value date.	

### 3.3.2.2 Other Bank Charges

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Other Bank Charges - 1	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 2	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 3	Charges to be collected for the other bank as part of the collection transaction.	

### 3.3.2.3 Other Bank Interest

This data segment displays the Interest details to be captured as a part of "Other Bank Interest" details section.



Field	Description	Sample Values
Start Date	Read only field.	
	The date from which the system starts calculating the Interest.	
Other Bank Interest-1, 2 an	d 3	
Component	Read only field.	
	This field displays the name of the interest Component.	
Component Description	Read only field.	
	The description of the interest component.	
Interest Rate	Read only field.	
	The rate to be applied for the interest component.	
Interest Basis	Read only field.	
	The calculation basis on which the Interest to be computed.	
Waive	Read only field.	
	Indicates whether the interest to be waived off.	
	The options are:	
	Yes	
	• No	

Provide the other bank interest based on the description in the following table:

## 3.3.2.4 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	

Field	Description	Sample Values
Customer Instructions	Click to view/ input the following	
	• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	
Refer	User must select a Refer Reason from the values displayed by the system.	
	Refer Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>	
	<ul> <li>R4- insufficient balance/Limits</li> <li>R5 - Others.</li> </ul>	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancel the scrutiny stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	

Field	Description	Sample Values
Reject	On click of Reject, user must select a Reject Rea- son from a list displayed by the system.	
	Reject Codes:	
	<ul> <li>R1- Documents missing</li> </ul>	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Descrip- tion.	
	This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.	
Back	On click of Back, system moves the task back to the previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

### 3.3.3 Advices

Advices menu displays the advices available under a product code from the back office as tiles. System populates the following advices:

• Payment Message (Debit advice) to the Customer

redit Update chment :: Applic	ation No:- PK2BYCR000013734		Documents	Remarks	Overrides	Customer Instruction
in Details	Advices					
ther Details	Advice : PAYMENT_MESS					
Advices	Advice Name: PAYMENT_MESSAGE					
dditional Details	Advice Party :					
ettlement Details	Party Name : Suppress : NO					
Jpdated Details	Advice					
Summary						
dit				Rejec	t Refer	Hold Cancel

The user can also suppress the Advice, if required.

### 3.3.3.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	<ul> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance/Limits R5 - Others.	



Field	Description	Sample Values
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancel the scrutiny stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Reject	<ul> <li>On click of Reject, user must select a Reject Reason from a list displayed by the system.</li> <li>Reject Codes: <ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others.</li> </ul> </li> <li>Select a Reject code and give a Reject Description.</li> <li>This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.</li> </ul>	
Back	On click of Back, system moves the task back to the previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

#### 3.3.4 Additional Details

in Details	Additional Details	5								Screen
er Details	Commission, Cl	narges an	:	Limits and Collate	erals	Payment Details	:	FX Linkage	:	
vices	Charge			Limit Currency	:	Auto Liquidate	: No	FX Reference Number :		
litional Details	Commission				:	Liquidate Using	:	Contract Currency :		
tlement Details	Tax Block Status	: : Not Initiated		Collateral Currency	:	Collateral	Outstanding Collateral Amount	Contract Amount :		
lated Details				Collateral Contribution	: Collateral Status					
nmary				:						
	Language Preview Advice	:	•							

### 3.3.4.1 Limits & Collateral

Provide the Limit Details based on the description in the following table:

nits and Colla									
imit Detai	ls								
Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message
22224	Facility				100	AED	100		
32204	raciiity								
132204 Ash Collater Ilateral Percent	ral Details		Collateral Currency and	amount		Exchange	Rate	1	
ash Collater	ral Details	^	Collateral Currency and AED V	amount AED 45.00		Exchange I		^	
ish Collatei Iateral Percent	ral Details age *	^						^	
sh Collatei Iateral Percent	ral Details age *	Ant Account Currency			Collateral %				Account Balance Check R

Save & Close Cancel



Limit Details

Customer Id		Linkage Type *	
032204	Q	Facility	•
Contribution % *		Liability Number *	
100.0	~ ^	032204	Q
Contribution Currency		Line Id/Linkage Ref No	*
AED		032204AD1	Q
Limit/Liability Currency		Limits Description	
AED			
Limit Check Response		Amount to Earmark *	
Not Available			AED 10,000.00
Expiry Date		Limit Available Amount	
		AE	D -4,450,291.82
Response Message		ELCM Reference Numbe	r
The Earmark cannot be pe	erformed as tł		

		verity	Save & Close	Close	
Field	Description			Sampl	e Values
Plus Icon	Click plus icon to add new	_imit Det	ails.		
+					

Limit Details

Click + plus icon to add new limit details.

Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.

Customer ID	Applicant's/Applicant Bank customer ID will get defaulted.	
Linkage Type	Select the linkage type. Linkage type can be: • Facility • Liability By default Linkage Type should be "Facility".	

×

Field	Description	Sample Values
Contribution%	System will default this to 100%. User can mod- ify, if contribution is more than 100%. System will display an alert message, if modified.	
	Once contribution % is provided, system will default the amount.	
	System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percent- age is not equal to 100 application will display an alert message.	
Liability Number	Click <b>Search</b> to search and select the Liability Number from the look-up.	
	The list has all the Liabilities mapped to the customer.	
Contribution Currency	The LC currency will be defaulted in this field.	
Line ID/Linkage Ref No	Click <b>Search</b> to search and select the from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	
	Note	
	User can also select expired Line ID from the lookup and on clicking the verify button, system should default "The Earmarking cannot be performed as the Line ID is Expired" in the "Response Message" field.	
	This field is disabled and read only, if <b>Linkage</b> <b>Type</b> is <b>Liability</b> .	
Limit/ Liability Currency	Limit Currency will be defaulted in this field, when you select the Liability Number	
Limits Description	This field displays the limits description.	
Limit Check Response	Response can be 'Success' or 'Limit not Avail- able' based on the limit service call response.	
Amount to Earmark	Amount to earmark will default based on the con- tribution %.	
	User can change the value.	
Expiry Date	This field displays the date up to which the Line is valid	



Field	Description	Sample Values
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Con- tribution Amount.	
	The value in this field appears, if you click the Verify button.	
Response Message	Detailed Response message.	
	The value in this field appears, if you click the Verify button.	
ELCM Reference Number	This field displays the ELCM reference number.	
Below fields appear in the L	imit Details grid along with the above fields.	
Line Serial	Displays the serial of the various lines available and mapped under the customer id.	
	This field appears on the Limits grid.	
Edit	Click the link to edit the Limit Details	
Delete icon	Click delete icon to delete the existing limit details.	

Provide the collateral details based on the description provided in the following table:

Collateral availability needs to be checked if amendment involves increase in amount or tolerance.Provide the collateral details based on the description provided in the following table:

Collateral Details		×
Total Collateral Amount *	Collateral Amount to be Collected $^{*}$	
\$67.00	\$67.00	
Sequence Number	Collateral Split % *	
1.0	78.0 🗸 🔨	
Collateral Contrubution Amount *	Settlement Account *	
\$52.26	PK20011850014 Q	
Settlement Account Currency	Exchange Rate	
GBP	1.3 🗸 ^	
Contribution Amount in Account Currency	Account Available Amount	
£67.94	£999,999,999,999,999.00	
Response	Response Message	
VS	The amount block can be performed as	
Verify		
	✓ Save & Close	× Cancel

\_



Field	Description	Sample Values
Cash Collateral Details		
Collateral Percentage	System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.	
Collateral Currency and amount	System populates the contract currency as collat- eral currency by default. User can modify the collateral Currency and amount.	
Exchange Rate	System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.	

Click + plus icon to add new collateral details.

Below fields are displayed on the Collateral Details pop-up screen, if the user clicks plus icon.

Total Collateral Amount	Read only field.	
	This field displays the total collateral amount pro- vided by the user.	
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.	
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.	
Collateral Split %	Specify the collateral split% to be collected against the selected settlement account.	
Collateral Contribution Amount	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.	
Settlement Account	Select the settlement account for the collateral amount.	
Settlement Account Cur- rency	Read only field. This field displays the settlement account cur- rency defaulted by the system.	

Field	Description	Sample Values
Exchange Rate	Read only field.	
	This field displays the exchange rate, if the settle- ment account currency is different from the collat- eral currency.	
Contribution Amount in	Read only field.	
Account Currency	This field displays the contribution amount in the settlement account currency as defaulted by the system.	
Account Available Amount	Read only field.	
	System populates the account available amount on clicking the <b>Verify</b> button.	
Response	Read only field.	
	System populates the response on clicking the <b>Verify</b> button.	
Response Message	Read only field.	
	System populates the response message on clicking the <b>Verify</b> button.	
Verify	Click to verify the account balance of the Settle- ment Account.	
Save & Close	Click to save and close the record.	
Cancel	Click to cancel the entry.	
	1	1

Below fields appear in the **Cash Collateral Details** grid along with the above fields.

••	6 6
Collateral %	User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.
	System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % main- tained for the product.
	User can modify the defaulted collateral percent- age, in which case system should display an override message "Defaulted Collateral Percent- age modified".

Field	Description Sample		
Contribution Amount	This field displays the collateral contribution amount.		
	The collateral % maintained for the customer is defaulted into the Collateral Details screen. If col- lateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.		
Delete Icon	Click minus icon to remove any existing Collateral Details.		
Edit Link	Click edit link to edit any existing Collateral Details.		

#### Deposit Linkage Details

In this section which the deposit linkage details is captured.

System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/ modification of existing Linkage by calling Back-office system (DDA) system directly.

Deposit Linkage Details			×
Customer Id		Deposit Account	
091215	Q,	PK2CDP1221100002	
Deposit Branch			
PK2			
Deposit Available Amount		Deposit Maturity Date	
AED 🔻 AED	87,508.00		
Exchange Rate		Deposit Available In Transaction Currence	у
		-	
Linkage Percentage % *		Linkage Amount(Transaction Currency) *	•
45.00	~ ~	AED - AED 450.00	
		Save & Close	Close
Field	Description		Sample
rieia	Description		Samp

Click + plus icon to add new deposit details.

Customer Id

Customer ID is defaulted from the system. User can change the customer ID.



Field	Description	Sample Values
Deposit Account	Click <b>Search</b> to search and select the deposit account from the look-up. All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage.	
Deposit Branch	Branch will be auto populated based on the Deposit account selection.	
Deposit Available Amount	Amount will be auto-populated based on the Deposit Account selection.	
Deposit Maturity Date	Maturity Date of deposit is displayed based on the Deposit Account selection.	
Exchange Rate	Latest Exchange Rate for deposit linkage should be displayed. This will be picked up from the exchange rate maintenance from the common core.	
Deposit Available in Transaction Currency	Deposit amount available should be displayed after exchange rate conversion, if applicable.	
Linkage Percentage%	Specify the value for linkage percentage.	
Linkage Amount (Trans- action Currency):	System to default the transaction amount user can change the value.	
	System validates the linking amount with availa- ble Deposit balance and should not allow to link more than the available amount.	
Below fields appear in the <b>I</b>	Deposit Details grid along with the above fields.	
Deposit Currency	The currency will get defaulted in this field.	
Transaction Currency	The currency will get defaulted in this field from the underlying task.	
Delete Icon	Click minus icon to remove the existing Linked deposit details by selecting the Deposit.	
Edit Link	Click edit link to edit any existing deposit Details.	

### 3.3.4.2

### 3.3.4.3 Commission, Charge and Taxes

System will auto populate the charges, commission and tax components mapped to the product from the back office system.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

mmission, Charg	ges and Taxes											
Recalculate Rec	default											
Commission De	etails											
ent												
ent Description												
Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	s	ettl. Accnt		Amendable
No data to display.												
Charge Details Component	Tag currency	Tag Amount	Currence	y Amount	Modified	Billing	Defer	Waive	Charge Part	y.	Settlement Acco	unt
No data to display.												
	items) K <	1 > >										
Tax Details												
Component		Туре	Value Date		Ccy	Amount		Billing	Defer	S	ettl. Accnt	
No data to display.												Course Canas

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	

#### **Commission Details**

Commission Details are auto-populated from back-end system.

Component	This field displays the commission component	
Rate	This field displays the rate that is defaulted from product.	
	The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.	
	If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.	
Modified Rate	From the default value, if the rate is changed the value gets updated in this field.	
Currency	Defaults the currency in which the commission needs to be collected	



Field	Description	Sample Values
Amount	This field displays the amount that is maintained under the product code.	
	The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is popu- lated in OBTFPM. If flat commission is applicable, then commission amount defaulted from back office is modifiable	
	by the user. Rate field will be blank and the user cannot modify the Rate field.	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further pro- cessing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/commis- sion.	
	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.	
	If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	
Amendable	Displays if the field is amendable or not.	
Charge Details	1	1
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Tag amount that is maintained under the product code.	
Currency	Defaults the currency in which the charges have to be collected.	



Field	Description	Sample Values
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
	On simulation of charges/commission from Back Office, if any of the Charges/Commission compo- nent for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automati- cally checked in OBTFPM.	
	The user can not enable/disable the option, if it is de-selected by default.	
	This field is disabled, if 'Defer' toggle is enabled	
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
	On simulation of charges/commission from Back Office, if any of the Charges/Commission compo- nent for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be auto- matically checked in OBTFPM.	
	The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Waive	Enble the toggle, if charges has to be waived.	
	Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
	This field is disabled, if Defer toggle is enabled.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

#### **Tax Details**

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

Field	Description	Sample Values
Component	Tax Component type	
Туре	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
	This field is disabled, if 'Defer' toggle is enabled.	
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled.	
	The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Settlement Account	Details of the settlement account.	

Tax details are defaulted from the back-end system.

### 3.3.4.4 FX Linkage

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

inkage								
FX Linkage								
X Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
)32FXF2230890501	GBP	AED	AED 149,873,698.50	1.5	AED 27,000.00	AED 2,100.00	Dec 30, 2025	1
	items) K < 1	к <						
erage FX Rate								

Save & Close	Cance
Save & Close	Cance



X Reference Number *			
		Currency	
032FXF2230890501	Q	AED	
Contract Amount		Available FX Contra	ct Amount
AED - AED 149,9	999,998.50	AED 💌	AED 149,873,698.50
Linkage Amount *		Rate	
AED 💌 AED	27,000.00	1.5	~ ^
FX Amount in Local Currency	1	FX Expiry Date	
GBP 🔻 £149,9	999,998.50	Dec 30, 2025	
K Delivery Period From		FX Delivery Period	Го
	<u></u>		<b>m</b>

Provide the FX linkage detail based on the description in the following table:

Field D	Description	Sample Values
---------	-------------	---------------

Click + plus icon to add new FX linkage details.

Below fields are displayed on the FX linkage pop-up screen, if the user clicks plus icon.

FX Reference Number	Select the FX contract reference number from the LOV.	
	On select and save and close, system defaults the available amount, bot currency, sold currency and rate.	
	Forward FX Linkage available for selection at bill would be as follows,	
	<ul> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> </ul>	
	<ul> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul>	
	Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.	
Currency	This field displays the FX SOLD currency from the linked FX contract.	
Contract Amount	This field displays the FX SOLD currency and Amount.	
	The user can change the currency.	

Field	Description	Sample Values
Available FX Contract Amount	This field displays the available FX contract amount.	
	The value is from the "Available Amount" in FXDLINKG screen in OBTR.	
	Available Amount SOLD currency and Amount is displayed.	
Linkage Amount	This field displays the amount available for link- age.	
	The Linkage amount should default the LC Con- tract Currency and allowed to change the linkage amount alone.	
	The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.	
Rate	This field displays the exchange rate defaulted from the linked FX Contract.	
FX Amount in Local Cur- rency	This field displays the FX amount in local cur- rency.	
	The value is defaulted as FX BOT currency and Amount from FXDTRONL	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	
FX Delivery Period - From	This field displays the date from which the con- tract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	
Below fields appear in the F	X linkage grid along with the above fields.	
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available Contract Amount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Linked Amount	Sum of Linked amount will not be greater than LC contract amount.	
	Linked amount will not be greater than the available amount for linkage.	



Field	Description	Sample Values
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.	
	The value is Total Utilized Amount SOLD cur- rency and Amount for Import LC/Guarantee Issu- ance from FXDLINKG	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	
Action	Click the Edit icon to modify the FX details.	
	Click the Delete icon to delete the FX details.	

### 3.3.4.5 Preview Messages

User can preview the draft SWIFT message based on message type and the draft mail advice based on the advice type.

riew Messages					
review - SWIFT Message		▲ Preview - Mail Advice			
luage	Message Type	Language		Advice Type	
lish 🔻	•	English	Ψ		Ŧ
iew Message		Preview Message			
					Save & Close Cance

Provide the Preview details based on the description in the following table:

Field	Description	Sample Values
Preview - Swift Message		
Language	Read only field. English is set as default language for the preview.	
Message type	Select the message type from the drop down. User can choose to see preview of different mes- sage like MT 700, MT 740 and MT 701.	

Field	Description	Sample Values
Preview - Swift Message		L
Message Status	Read only field.	
	Display the message status of draft message of issuance details.	
Repair Reason	Read only field.	
	Display the message repair reason of draft mes- sage of issuance details.	
Preview Message	Display a preview of the draft message.	
Preview - Mail Advice		L
Language	Read only field.	
	English is set as default language for the preview.	
Advice type	Select the advice type.	
Message Status	Read only field.	
	Display the message status of draft message of issuance details.	
Repair Reason	Read only field.	
	Display the message repair reason of draft mes- sage of issuance details.	
Preview Message	Display a preview of the advice.	

### 3.3.4.6 Payment Details

aymentDetails									
Liquidate		Liquidate using Colla	teral		Outstanding Collateral Amount		Split Settlement		
					GBP 🔻				
ettlement Details - L	iquidation								
mponent	Currency	Debit/Cree	lit	Account	Account Desc	ription	Branch	Account Currence	y
ILL_LIQ_AMT	GBP	Credit	1	PK1000325025	NATIONAL	FREIGHT CORP	PK1	GBP	
ILL_LIQ_AMTEQ	GBP	Debit	1	PK20010440017	GOODCARE	PLC	PK2	GBP	
e 1 of 1 (1-2 of 2 iter	ns) K < 1 >	к							
olit Settlement									
mponent			Contract Currency			Amount			
			Contract Currency			Amount			
ILL_LIQ_AMTEQ	) K < 1 > X					Amount			(
mponent ILL_LIQ_AMTEQ ge 1 of 1 (1 of 1 items it Settlement Details						Amount		Fetc	th Exchange Ra
ILL_LIQ_AMTEQ						Amount		Fetc	th Exchange Ra
LL_LIQ_AMTEQ e 1 of 1 (1 of 1 items		Settlement Acc	GBP	unt Customer	Account Currency	Amount Account Bi	ranch Exchange F		th Exchange Ra Action
LL_LIQ_AMTEQ e 1 of 1 (1 of 1 items t Settlement Details	5		GBP	unt Customer 332	Account Currency GBP		ranch Exchange F		[

Field	Description	Sample Values
Auto Liquidate	<b>Toggle On:</b> Set the toggle 'On' if the auto liquida- tion is required.	
	<b>Toggle Off:</b> Set the toggle 'Off' if the auto liquida- tion is not required.	
Liquidate using Collateral	Read only field.	
Outstanding Collateral	Read only field.	
Amount	Auto Liquidation enables liquidation of the bill on the due date automatically from the back office system.	
Split Settlement	<b>Toggle On</b> : Enables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill	Disable
	<b>Toggle Off</b> : Disables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill	
Settlement Details - Liquida	tion	
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	

Provide payment details based on the description in the following table:



Field	Description	Sample Values
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Branch	Application displays the branch of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Split Settlement		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Amount	Amount for each component. This is populated from the transaction details of the drawing.	
Split Settlement Details		
Click + plus icon to add n	ew split settlement details.	
Sequence	Sequence of the settlement details.	
Amount	Specify the amount for the split settlement.	
Settlement Account	Settlement Account where the repayment of the Buyers Credit has to be routed.	
Account Customer	Customer account is auto-populated based on the settlement account.	
Account Currency	Currency of the account is auto-populated based on the settlement account.	
Account Branch	Branch of the customer's account is auto-populated based on the settlement account.	
Exchange Rate	Exchange rate for the split settlement.	
Action	Click Edit icon to edit the split settlement details record.	
	Click Delete icon to delete the split settlement details record.	

### 3.3.4.7 Action Buttons

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	<ul> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance/Limits R5 - Others.	



Field	Description	Sample Values
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Scrutiny stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Reject	<ul> <li>On click of Reject, user must select a Reject Reason from a list displayed by the system.</li> <li>Reject Codes: <ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others.</li> </ul> </li> <li>Select a Reject code and give a Reject Description.</li> <li>This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.</li> </ul>	
Back	On click of Back, system moves the task back to the previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

#### 3.3.5 Settlement Details

tails	Settlement Details							2
tails	Current Event							
	✓ Settlement Detail	s						
Details	Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
Details	BCCOUR_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
etails	BCOPNCG_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
					GOODCARE PLC			
	BCSWIFT_LIQD	GBP	Debit	PK20010440017		GBP	No	No
	BILL_AMOUNT	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
	BILL_AMT_EQUIV	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
	BILL_LIQ_AMT	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
	BILL_LIQ_AMTEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
	BKTAX_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
	CASH_COLL_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
	CASH_COLL_AMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	No
	A BILL_AMT_EQUIV	- Party Details	5					
	Transfer Type		Charge De	tails	Netting Indicator		Ordering Customer	
	Bank Transfer	Ŧ		*	No	<b>*</b>	Q, Name/A	ccount 📴
	Ordering Institution	Q Name/Account 💽 Q N			Name/Account		Intermediary Institution	
				_			Q Name/A	
	Account With Institution	Account	Beneficiary		Ultimate Beneficia	ry Name/Account	Intermediary Reimbursemen	
	Q Name/	Account		Q WELLS FARGO L	3	Name/Account	Q Name/A	ccount
	Payment Details							
	Sender To Receiver 1		Sender To Receiver 2		Sender To Receiver 3		Sender To Receiver 4	
	Sender To Receiver 5		Sender To I	Receiver 6				
	Remittance Informa	ition						
	Payment Detail 1		Payment D	etail 2	Payment Detail 3		Payment Detail 4	

Provide the settlement details based on the following table

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indica- tor.	



Field	Description	Sample Values
Current Event	System defaults the current event as Y or N.	

### 3.3.5.1 Action Buttons

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	



Field	Description	Sample Values
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Scrutiny stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Reject	<ul> <li>On click of Reject, user must select a Reject Reason from a list displayed by the system.</li> <li>Reject Codes: <ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others.</li> </ul> </li> <li>Select a Reject code and give a Reject Description.</li> <li>This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.</li> </ul>	
Back	On click of Back, system moves the task back to the previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	



#### 3.3.6 Updated Details

This section enables the user to view the details of the updated fields along with the old values for the Data Enrichment user to compare.

yers Credit Update taEnrichment :: Appl	ication No:- PK2BYCR000	013734		Documents	Remarks	Overrides	Customer Instruction	Commo	on Group Messages	Signatures	2 <sup>d</sup>
Main Details	Updated Details										Screen ( 6
Other Details	Updated Deta	ils									
Advices	Field Name		Updated Value			Value as p	er Bill Booking				
Additional Details	No data to display.										
Settlement Details											
Updated Details	Party Details										
Summary	Party Type	Party ID	Customer Ref No		Addre	ess1	Address2	Co	ountry	Status	
	No data to display.										
	Fx Linkage										
	FX Reference Numb	er		Con	tract Availa	ble Amount			Statu	s	
	No data to display.										
	PaymentDeta	ils									
		Credit Line			Loan Ten	or Units			Status		
	No data to display.										
	Limit Details										
Audit							teject Refer H	lold C	ancel Save & C	Close Back	k Nex

#### 3.3.6.1 **Action Buttons**

Use action buttons based on the description in the following table:

.

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	



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Field	Description	Sample Values
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	
Refer	User must select a Refer Reason from the values displayed by the system.	
	Refer Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>	
	<ul> <li>R5 - Others.</li> </ul>	
Save & Close	Save the information provided and holds the task in you queue for working later.	
	This option will not submit the request	
Cancel	Cancel the Scrutiny stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	<ul> <li>R1- Documents missing</li> </ul>	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	• R5 - Others.	
	Select a Reject code and give a Reject Descrip- tion.	
	This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.	



Field	Description	Sample Values
Back	On click of Back, system moves the task back to the previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

### 3.3.7 Summary

User can review the summary of details updated in Data Enrichment stage of Update Details of Buyers Credit request.

Log in to Oracle Banking Trade Finance Process Management (OBTFPM) system to see the summary tiles. The tiles must display a list of important fields with values. User can drill down from summary Tiles into respective data segments.

n Details	Summary								
er Details	Main Details		Other Details		Advices		Commission, Ch	arges and Taxes	
ices	Product Code	: 1BYC	Value Date	: 2021-05-05	Advice 1	: PAYMENT_ME	Charge		
litional Details	Currency	: GBP	Debit Value Date	: 2021-05-05	Advice I	: PAYMENT_ME	Commission		
lement Details	Amount	: 100000	Credit Value Date	: 2021-05-05			Tax	:	
dated Details							Block Status	: Not Initia	
nmary									
	Limits and Colla	iterals	Payment Details		FX Linkage		Preview Message	25	
	Limit Currency		Immediate Accept		Reference Number	:	Language	: ENG	
	Limit Contribution		Reim Claimed	:		:	Preview Message	:-	
	Limit Status Collateral Currency	: Not Verified			Contract Currency	:			
	Collateral Contr.								
	Collateral Status	: Not Verified							
	Settlement Deta	ails	Party Details		Compliance deta	ails	Accounting Deta	ils	
	Component	: REFUND_INT	Drawee	: GOODCARE PLC	KYC	: Not Initia	Event		
	Account Number	: PK20010440	Drawer	: WELLS FARG	Sanctions	: Not Initia	AccountNumber	:	
	Currency	: GBP			AML	: Not Initia	Branch	:	

#### **Tiles Displayed in Summary**

- Main Details User can view and modify details about application details and Buyers Credit Bill Details details, if required.
- Other Details User can view the other details
- Advices User can view the advices details.
- Commission and Charges and Taxes User can view the commission, charge and tax details.
- Limits and Collaterals User can view limits and collateral details.
- Payment Details User can view the payment details.
- FX Linkage User can view the details of FX Linkage.
- Preview Messages User can view the preview message.
- Settlement Details User can view settlement details.
- Party Details User can view the party details like beneficiary, advising bank etc.
- Compliance Details User can view the compliance details.
- Accounting Details User can view the accounting entries generated by back office system.



#### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

### 3.3.7.1 Action Buttons

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	

Field	Description	Sample Values
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance/Limits R5 - Others.	
Submit	On Submit the task successfully, task will get moved to next logical stage of Issuance of Letter of Undertaking for Buyers Credit. If mandatory fields have not been captured, sys- tem will display an error message until the man- datory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Data Enrichment stage inputs and the task gets landed in My Task menu.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Reject	<ul> <li>On click of Reject, user must select a Reject Reason from a list displayed by the system.</li> <li>Reject Codes: <ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others.</li> </ul> </li> <li>Select a Reject code and give a Reject Description.</li> <li>This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.</li> </ul>	



Field	Description	Sample Values
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit. The checklist items under Registration Stage are: • Verified Remarks • Verified Interest Rate and Interest Amount	

## 3.4 Exceptions

The Update Details of Buyers Credit request, before it reaches the approval stage, the application will validate the Amount Block, KYC and AML. If any of these failed in validation will reach exception stage for further clearance for the exceptions.

### 3.4.1 Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into Oracle Banking Trade Finance Process Management application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

#### 3.4.1.1 Amount Bock Exception

This section will display the amount block exception details.

### 3.4.1.2 Summary

Details	Summary								
	Main Details		Other Details		Advices		Limits and Collat	erals	
	Product Code Currency Amount	: 1BYC : GBP : 100000	Value Date Debit Value Date Credit Value Date	: 2021-05-05 : 2021-05-05 : 2021-05-05	Advice 1	: PAYMENT_ME	Limit Currency Limit Contribution Limit Status Collateral Currency Collateral Contr. Collateral Status	: : : Not Verified : : Not Verified	
	Commission, Cl	narges and Taxes	Payment Details		FX Linkage		Preview Message	25	
	Charge Commission Tax Block Status	: : : Not Initia	Immediate Accept Reim Claimed	:	Reference Number Contract Amount Contract Currency		Language Preview Message	: ENG : -	
	Settlement Deta	ails	Party Details		Compliance det	ails			
	Component Account Number Currency	: REFUND_INT : PK20010440 : GBP	Drawer Drawee	: WELLS FARG : GOODCARE PLC	KYC Sanctions AML	: Not Verified : Not Initia : Not Initia			

Tiles Displayed in Summary:

- Main Details User can view and modify details about application details and Buyers Credit Bill Details details, if required.
- Other Details User can view the other details •
- Advices User can view the advices details. •
- Limits and Collaterals User can view limits and collateral details.
- Commission and Charges and Taxes User can view the commission, charge and tax • details.
- Payment Details User can view the payment details.
- FX Linkage User can view the details of FX Linkage.
- Preview Messages User can view the preview message.
- Settlement Details User can view settlement details.
- Party Details User can view the party details like beneficiary, advising bank etc.
- · Compliance Details User can view the compliance details.
- Assignment of Proceeds User can view the assignment of proceeds details.

#### 3.4.1.3 **Action Buttons**

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	



Field	Description	Sample Values
Overrides	Click to view overrides, if any.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Customer Instructions	Click to view/ input the following	
	• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Reject	On click of reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	<ul> <li>R1- Documents missing</li> </ul>	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Descrip- tion.	
	This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Refer	User will be able to refer the task back to the Data Enrichment user.User must select a Refer Rea- son from the values displayed by the system. Refer Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance- Limits	
	R5 - Others	

Field	Description	Sample Values
Cancel	Cancel the Import LC issuance Amount Block Exception check and the task gets landed in My Task menu.	
Approve	On approve, application must validate for all man- datory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

#### 3.4.2 Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

User can pick up a transaction and do the following actions:

#### Approve

- After changing the KYC status in the Back End application (outside this process). •
- Without changing the KYC status in the Back End application. •
- Reject (with appropriate reject reason). •

#### 3.4.2.1 Summary

ception Details	Summary								S
ary	Main Details		Other Details		Advices		Limits and Collat	erals	
	Product Code Currency Amount	: 1BYC : GBP : 100000	Value Date Debit Value Date Credit Value Date	: 2021-05-05 : 2021-05-05 : 2021-05-05	Advice 1	: PAYMENT_ME	Limit Currency Limit Contribution Limit Status Collateral Currency Collateral Contr. Collateral Status	: : : Not Verified : : : Not Verified	
	Commission, Ch	arges and Taxes	Payment Details		FX Linkage		Preview Message	25	
	Charge Commission Tax Block Status	: : : Not Initia	Immediate Accept Reim Claimed	:	Reference Number Contract Amount Contract Currency		Language Preview Message	: ENG : -	
	Settlement Deta	iils	Party Details		Compliance det	ails			
	Component Account Number Currency	: REFUND_INT : PK20010440 : GBP	Drawer Drawee	: WELLS FARG : GOODCARE PLC	KYC Sanctions AML	: Not Verified : Not Initia : Not Initia			

Tiles Displayed in Summary:

- Main Details User can view and modify details about application details and Buyers • Credit Bill Details details, if required.
- Other Details User can view the other details •
- Advices User can view the advices details.
- Limits and Collaterals User can view limits and collateral details. •



- Commission and Charges and Taxes User can view the commission, charge and tax details.
- Payment Details User can view the payment details.
- FX Linkage User can view the details of FX Linkage.
- Preview Messages User can view the preview message.
- Settlement Details User can view settlement details.
- Party Details User can view the party details like beneficiary, advising bank etc.
- Compliance Details User can view the compliance details.
- Assignment of Proceeds User can view the assignment of proceeds details.

#### 3.4.2.2 Action Buttons

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Customer Instructions	Click to view/ input the following	
	• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	



Field	Description	Sample Values
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	<ul> <li>R1- Documents missing</li> </ul>	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Descrip- tion.	
	This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Refer	User will be able to refer the task back to the Data Enrichment user.User must select a Refer Rea- son from the values displayed by the system. Refer Codes:	
	R1- Documents missing	
	<ul> <li>R2- Signature Missing</li> </ul>	
	R3- Input Error	
	<ul> <li>R4- Insufficient Balance- Limits</li> </ul>	
	R5 - Others	
Cancel	Cancel the Import LC issuance KYC exception check and the task gets landed in My Task menu.	
Approve	On approve, application must validate for all man- datory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

### 3.4.3 Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

Limit check Exception approver can do the following actions:



#### Approve

- Limit enhanced in the Back End (outside this process).
- Without enhancing limit in the Back End.

#### Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

#### Reject

The transaction due to non-availability of limits capturing reject reason.

#### 3.4.3.1 Summary

Tiles Displayed in Summary:

- Main Details User can view and modify details about application details and Buyers Credit Bill Details details, if required.
- Other Details User can view the other details
- Advices User can view the advices details.
- Limits and Collaterals User can view limits and collateral details.
- Commission and Charges and Taxes User can view the commission, charge and tax details.
- Payment Details User can view the payment details.
- FX Linkage User can view the details of FX Linkage.
- Preview Messages User can view the preview message.
- Settlement Details User can view settlement details.
- Party Details User can view the party details like beneficiary, advising bank etc.
- Compliance Details User can view the compliance details.
- Assignment of Proceeds User can view the assignment of proceeds details.

### 3.4.3.2 Action Buttons

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	



Field	Description	Sample Values
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Customer Instructions	Click to view/ input the following	
	• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Descrip- tion.	
	This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Refer	User will be able to refer the task back to the Data Enrichment user.User must select a Refer Rea- son from the values displayed by the system. Refer Codes:	
	<ul> <li>R1- Documents missing</li> </ul>	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance- Limits     B5- Others	
	R5 - Others	
Cancel	Cancel the Import LC Issuance Limit exception check and the task gets landed in My Task menu.	



Field	Description	Sample Values
Approve	On approve, application must validate for all man- datory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

## 3.5 Multi Level Approval

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

### 3.5.1 <u>Authorization Re-Key</u>

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Currency
- Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

ORACL	.e	My 1	Tasks									AULTENTITY)	Oracle Ban May 0, 202	king Trade Finan		ZART/ subham@gma
ı Item Search	9		C Refr													
Maintenance		_	C Retr	resh Ci I	Release 🗢 Escalate 🎢	Delegate	How Diagram									
nboard		•	Action	Priority	Process Name	Process Referen	ce Number	Application Nur	mber St	age	_	Application Dat	e B	ranch	Customer Number	Amo
hine Learning			Edit	Medium	Buyers Credit Update	PK2BYCR000015	Approval R	ekey				21-05-06	PI	K2		
nine ceaning			Edit	Medium	Buyers Credit Update	PK2BYCR000013						21-05-05	PI	K2	001041	
			Edit	Medium	Repayment of Buyers Cr	PK2BYCR000013	II Viev	w Signature	Documents	Remarks		21-05-05	PI	K2		
urity Management			Edit		Buyers Credit Update	PK2BYCR000013						21-05-05	PI	K2	001041	
ing management			Edit		Repayment of Buyers Cr	PK2BYCR000013						21-05-05	PI	K2	001041	
Management			Edit		Import LC Amendment	PK2ILCA000012	Currency					21-05-05	P	K2	001044	
\$							GBP		Ψ.	0						
waiting Customer							Contract Ame	ount								
larification usiness Process laintenance							GBP 🔻		£100.00							
ompleted Tasks																
ree Tasks																
old Tasks			_	_							_					
ly Tasks		Pag	e 1	of 1 (1	- 6 of 6 items ) K <	1 > >										
ther User tasks																
earch								Refer	Close	Proceed						
upervisor Tasks																



### 3.5.1.1 Action Buttons

Field	Description	Sample Values
View Signature	Click the View Signature button to verify the sig- nature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Documents	Upload the required documents.	
	Application displays mandatory documents to be uploaded for Import LC Issuance.Place holders are also available to upload additional documents submitted by the applicant.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	
Proceed	On proceed, the screen navigates to approval summary screen.	
Refer	User will be able to refer the task back to the Data Enrichment user.User must select a Refer Rea- son from the values displayed by the system. Refer Codes: • R1- Documents missing	
	R2- Signature Missing	
	<ul><li>R3- Input Error</li><li>R5 - Others</li></ul>	
Close	Close the Issuance of Letter of Undertaking for Buyers Credit request Approval Rekey.	

### 3.5.2 <u>Summary</u>

4ain Details	Other Details	Advices	Limits and Collaterals	Commission, Charges and Taxes
oduct Code : 18YC irrency : GBP nount : 100000	Value Date         : 2021-05-05           Debit Value Date         : 2021-05-05           Credit Value Date         : 2021-05-05	Advice 1 : PAYMENT_ME	Limit Currency : Limit Contribution : Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified	Charge : Commission : Tax : Block Status : Not Initia
ayment Details	FX Linkage	Preview Messages	Settlement Details	Party Details
imediate Accept : im Claimed :	Reference Number : Contract Amount : Contract Currency :	Language : ENG Preview Message : -	Component : REFUND_INT Account Number : PK20010440 Currency : GBP	Drawee : GOODCARE PLC Drawer : WELLS FARG
ompliance details	Accounting Details	Exception(Approval)		
<sup>'C</sup> : Not Verified nctions : Verified √L : Verified	Event : AccountNumber : Branch :	KYC : EXCEPTION PLEASE VISIT :- REMARKS FOR MORE DETAILS		

Tiles Displayed in Summary:

- Main Details User can view and modify details about application details and Buyers Credit Bill Details details, if required.
- Other Details User can view the other details
- Advices User can view the advices details.
- Limits and Collaterals User can view limits and collateral details.
- Commission and Charges and Taxes User can view the commission, charge and tax details.
- Payment Details User can view the payment details.
- FX Linkage User can view the details of FX Linkage.
- Preview Messages User can view the preview message.
- Settlement Details User can view settlement details.
- Party Details User can view the party details like beneficiary, advising bank etc.
- Compliance Details User can view the compliance details.
- Accounting Details User can view the accounting entries generated in back office.

#### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

• Exception - User can view the exception details.

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### 3.5.2.1 Action Buttons

Use action buttons based on the description in the follow	ing table:
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Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents.	
	Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.	
	Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Customer Instructions	Click to view/ input the following	
	<ul> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>	
	<ul> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is available, system should display all the signatures.	



Field	Description	Sample Values
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Descrip- tion.	
	This reject reason will be available in the remarks window throughout the process. On reject, a reject notification gets generated to the applicant.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending infor- mation yet to be received from applicant and appropriate remarks must be provided.	
Refer	User will be able to refer the task back to the Data Enrichment user.User must select a Refer Reason from the values displayed by the system. Refer Codes:	
	<ul> <li>R1- Documents missing</li> </ul>	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance- Limits	
	R5 - Others	
Cancel	Cancel the approval and the task gets landed in My Task menu.	
Approve	On approve, application must validate for all man- datory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the Back End system for posting.	

# 3.6 <u>Handoff</u>

On successful handoff of the task, System will handoff the Bill under Letter of Undertaking Details to the back office as an Incoming Bill and a Bill under Letter of Undertaking will be booked in the system and system should generate the necessary accounting entries and messages in the back office.

### Note

Settlement Account where the Lending Bank has funded the Buyers Credit. (NOSTRO Account used for Liquidation for the Import Bill). – has to updated as part of the Import Bill Update Processes.



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